



Minutes of the annual meeting held on Wednesday 6 May 2009 at 6.00 pm

Present:-

Councillor Harun Miah (Deputy Mayor) in the Chair

Councillors Margaret Bannister, Colin Belsey, Michael Bloom, David Elkin, Barbara Goodall, Andrew Goodwin, Nigel Goodyear, Jon Harris, Carolyn Heaps, Alex Hough, Sandie Howlett, Rebecca Madell, Graham Marsden, Gill Mattock, Susan Morris, Mary Pooley, Daniel Purchase, Margaret Salisbury, Neil Stanley, Gregory Szanto, Barry Taylor, Troy Tester, Mike Thompson, David Tutt, Steve Wallis and Olive Woodall.

- 1. Election of Mayor.** It was proposed by Councillor Goodwin and seconded by Councillor Miah:-

"That Gregory John Michael Szanto, a Councillor of this Borough be elected Mayor for the 2009/10 municipal year and until the election of Mayor at the next Annual Meeting of the Council."

It was accordingly:-

Resolved: That Gregory John Michael Szanto, a Councillor of this Borough be elected Mayor for the 2009/10 municipal year and until the election of Mayor at the next Annual Meeting of the Council.

Councillor Szanto then made the statutory declaration of acceptance of office as Mayor.

Prior to his speech of acceptance, the Mayor formally reported on the recent death of Alderman Gerry Gillett. The Council stood for a minute's silence as a mark of respect.

In his speech of acceptance, the Mayor reported that funds raised for his 2008/09 nominated charity, the Eastbourne and District Alzheimer's Society, were expected to reach around £12,000. He reported that his nominated charity for the 2009/10 year would be the Eastbourne and South Wealden Multiple Sclerosis Society.

The Mayor thanked his Mayoress, Claire Szanto for her ongoing support to his mayoralty. He also thanked his outgoing Deputy Mayor, Councillor Miah, the Deputy Mayoress, Mrs Miah, and the Deputy Mayor's Consort, Mrs Sims, for their support during the past year.

- 2. Minutes.** The minutes of the meeting held on 25 February 2009 were presented and the Mayor was authorised to sign them as a correct record.
- 3. Appointment of Deputy Mayor.** It was proposed by Councillor Madell and seconded by Councillor Morris:-

"That Carolyn Joan Heaps, a Councillor of this Borough be appointed Deputy Mayor for the 2009/10 municipal year and until the next Annual Meeting of the Council."

It was accordingly:-

Resolved: That Carolyn Joan Heaps, a Councillor of this Borough be appointed Deputy Mayor for the 2009/10 municipal year and until the next Annual Meeting of the Council.

Councillor Heaps then made the statutory declaration of acceptance of office as Deputy Mayor and announced that her Deputy Mayor's Consort for the year would be Mrs Zoe Martin.

4. Investiture of Mayoress. The Mayor reported that Mrs Clare Szanto would undertake the duty of Mayoress for the 2009/10 municipal year and duly awarded the Mayoress' Chain and Badge to Mrs Szanto.

5. Appointment of Mayor's Chaplain. The Mayor reported that Canon Seamus Hester of Our Lady of Ransom Church, would be serving as the Mayor's Chaplain for the 2009/10 municipal year. The Mayor advised the Council that Father Seamus was currently seriously ill and the Council expressed their best wishes for his recovery. A civic service would be held at a date and time to be confirmed by the Mayor's office in due course.

6. Election of Leader of the Council and Chairman of the Cabinet. As a result of a proposal from Councillor Morris, seconded by Councillor Miah, it was:-

Resolved: (Nem Con) That Councillor David Tutt be elected Leader of the Council and Chairman of the Cabinet for the 2009/10 municipal year.

7. Cabinet Arrangements. Councillor Tutt reported that Cabinet would be made up from the Councillors and portfolios as shown on the schedule attached to these minutes for the 2009/10 municipal year.

8. Establishment of Council Committees, Appointment of Chairmen, Deputy Chairmen and Members to serve on the Council Committees and appointment of Chairmen and Non-Executive Directors to Boards. The Council noted the report of the Local Democracy Manager on political balance and allocation of seats. As a result of this, together with consultation with Group Leaders, a proposed schedule of Chairmen, Deputy Chairmen and Members of Council Committees was circulated.

Following a proposal from Councillor Tutt, seconded by Councillor Elkin, it was:-

Resolved: (1) That the establishment of Council Committees, the appointments of Chairmen, Deputy Chairmen and Members to all Council Committees and the appointment of the Chairman and Non-Executive Directors to Boards, be approved in accordance with the names listed on

the schedule attached to these minutes.

(2) That the existing independent members of the Standards Committee, Mr John Vesely (as Chairman) Mr Jaye Libeccio and Mr Trevor Elliott be re-appointed for the 2009/10 Council year.

- 9. Confirmation of Programme of Meetings for Council Bodies.** Following a proposal from Councillor Tutt, seconded by Councillor Elkin, it was:-

Resolved: That the programme of meetings for all bodies in the Council's structure for the 2009/10 municipal year be confirmed in accordance with the schedule circulated with the agenda for this meeting subject to the Scrutiny Committee scheduled for 5 April 2010 being moved to 12 April 2010.

- 10. Delegation of Functions to Council Committees.** Following a proposal from Councillor Tutt, seconded by Councillor Elkin, it was:-

Resolved: That the scheme of delegation of functions of all Committees of the Council for the 2009/10 municipal year, as set out in Part 3 of the Council's Constitution, be approved.

- 11. Appointments to Outside Bodies.** Following a proposal from Councillor Tutt, seconded by Councillor Tester, it was:-

Resolved: That the appointments of Members to serve on outside bodies be approved in accordance with the names listed on the schedule attached to these minutes.

The meeting closed at 6.45pm

**Councillor Gregory John Michael Szanto
Mayor, Chairman**

(pf\P:council\09.05.06\mins)

SCHEDULE OF APPOINTMENTS

CABINET (Leader of the Council plus 5 additional members of the controlling group). The formal appointment of the 5 members (other than the Leader) is to be made by the Leader following his/her appointment by the full Council. Although the Council has previously determined that the size of the Cabinet shall be between 4 and 6 in total it is open to the Leader to recommend the Council to agree a different size. The law requires that the Cabinet shall have at least 3 but not more than 10 members (including the Leader).

1	Leader of the Council: Tutt <i>Responsibilities aligned with Chief Executive and including the Community Strategy, Local Strategic Partnership, the Corporate Plan and economic development.</i>
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2	Deputy Leader: Tester <i>Responsible for core support and strategic services.</i>
3	Bannister <i>Direct assistance services including revenues and benefits, housing and community development.</i>
4	Mattock <i>Financial services including accountancy, audit, purchasing and payments.</i>
5	Morris <i>Commercial and recreational services including sport and leisure, theatres, tourism, events and Devonshire Park, galleries and museums.</i>
6	Wallis <i>Place services including cleansing and recycling, amenities, parks and Downland, highways and engineering, cemeteries and crematoria, building and development control, planning policy and strategy, environmental health and licensing and the Crime Reduction Partnership.</i>

OPPOSITION "SHADOW CABINET" (Notification for information)

1	Opposition Leader: Elkin <i>(to shadow CE aligned responsibilities and economic development)</i>
2	Deputy Leader: Howlett <i>(to shadow commercial and recreational services including tourism)</i>
3	Belsey <i>(to shadow place services including amenities and environment)</i>
4	Goodall <i>(to shadow direct assistance services including community)</i>
5	Goodyear <i>(to shadow core support and strategic services)</i>
6	Marsden <i>(to shadow financial services)</i>

COMMITTEES

Scrutiny Committee (7 (or 8) members, not members of the Cabinet or the Mayor. Chairman to be appointed from the largest opposition group. and Deputy Chairman from the controlling group.

Controlling Group		Opposition	
1	D/Ch: Stanley	6	Ch: Marsden
2	Heaps	7	Belsey
3	Purchase	Substitutes:	
4	Thompson	1	Elkin
5	Woodall	2	Goodall
(8)	<i>No appointment to be made</i>		
Substitutes:			
1	Harris		
2	Hough		
3	Pooley		

Planning Committee (12 trained Councillors - not Cabinet members. 8 as members of the Committee and 4 as substitutes).

Controlling Group		Opposition	
1	Ch: Madell	7	Goodall
2	D/Ch: Harris	8	Taylor
3	Bloom	Substitutes:	
4	Heaps	1	Belsey
5	Miah	2	Howlett
6	Salsbury		
Substitutes:			
1	Goodwin		
2	Pooley		

Licensing Act and General Licensing Committees (Between 10 and 15 trained Members (currently 15) – not Cabinet members).

Controlling Group		Opposition	
1	Ch: Purchase	12	Belsey
2	D/Ch: Heaps	13	Elkin
3	Bloom	14	Goodall
4	Goodwin	15	Goodyear
5	Hough		
6	Madell		
7	Pooley		
8	Salsbury		
9	Stanely		
10	Thompson		
11	Woodall		

(No substitution allowed)

Sub-Committee Standing Chairmen: (Between 3 and 5 members drawn from the membership of the Licensing Committees – currently 5)

1	Goodwin
2	Heaps
3	Purchase
4	Stanely
5	Thompson

Standards Committee (6 councillors and 3 independent members and to be chaired by one of the independent members.

Controlling Group		Opposition	
1	Bloom	4	Goodall
2	Harris	5	Howlett
3	Woodall	6	Taylor
Substitutes:		Substitutes:	
1	Goodwin	1	Elkin

2	Mattock	2	Goodyear
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Audit Committee (5 councillors, not members of the Cabinet. Note, the Cabinet lead member for finance (or nominated substitute) attends in non-voting capacity*)

Controlling Group		Opposition	
1	Ch: Stanley	5	Marsden
2	D/Ch: Purchase	Substitutes:	
3	Pooley	1	Goodyear
4	Woodall	2	Taylor
n/v	* Mattock		
Substitutes:			
1	Goodwin		
2	Miah		

ADVISORY GROUPS

Conservation Area Advisory Group 4 (or 3) members, not Planning Committee members, plus external advisors)

Controlling Group		Opposition	
1	Ch: Stanley	4	Goodyear
2	D/Ch: Woodall		
3	Hough		

Joint Staff Consultative Committee (3 members, 2 from the controlling group and 1 from the largest opposition group, plus Staff representatives. Controlling Group's representation to include at least 1 Cabinet member. Chairmanship alternates between Employer's and Staff Sides).

Controlling Group		Opposition	
1	Ch: Tester	1	Goodall
2	Bannister		
Substitutes:		Substitutes:	
1	Heaps	1	Elkin
2	Tutt	2	Howlett

(N.B. Staff Side will take Chair next year in 2010/11)

TASK GROUPS AND OTHER BODIES:

Grants Task Group (3 members)

Controlling Group		Opposition	
1	Ch: Mattock	3	Howlett
2	Pooley		

Downland Forum (3 or 4 members)

Controlling Group		Opposition	
1	Hough	3	Belsey
2	Woodall		
(4)	<i>No appointment to be made</i>		

Cleansing and Highways Forum (2 members)

Controlling Group		Opposition	
	Wallis		Taylor

Eastbourne Homes - Non Executive Directors (4 councillors)

Controlling Group		Opposition	
1	Salsbury	3	Marsden
2	Tutt	4	Mrs Murray

Wealden and Eastbourne Lifeline Board - Non Executive Directors (2 councillors)

Controlling Group		Opposition	
1	Woodall	2	Howlett

PROJECT BOARDS AND OTHER**Members' IT/T-Government Board:** Goodwin and Goodyear.**Town Centre Development:** Elkin and Tutt.**Cleansing Contracts/Garden Waste:** Taylor and Wallis.**Civil Parking** (joint with East Sussex County Council): Elkin and Madell.**Cultural Centre:** Howlett and Madell.**Local Development Framework Steering Group:** Taylor and Thompson.**Councillors appointed to hold a Youth Brief:** Goodwin, Goodyear, Heaps and Purchase**Disability Champion:** Goodwin**Black and Minority Ethnic (BME) Champion:** Miah**Heritage Champion:** Madell

Representation on Outside Bodies 2009/10

(*N.B. Where there is a change to the 2008/09 appointment the name is asterisked)

Organisation**Council's Representative(s)**

Age Concern	Cllr Olive Woodall
Area Youth Service Committee	Cllr Daniel Purchase
British Resorts Association (Annual Conference)	Relevant Cabinet Member (Cllr Susan Morris*) or nominee
British Resorts Association (nomination to Policy Committee if election arises)	Relevant Cabinet Member (Cllr Susan Morris*) or nominee
Cavendish Sports Centre Joint Liaison Committee	Cllrs David Elkin and Carolyn Heaps
Citizens' Advice Bureau	Cllr Greg Szanto
Community Environment Partnership for Eastbourne	Relevant Cabinet Member (Cllr Steve Wallis) and relevant Shadow Cabinet member (Cllr Colin Belsey*) (or their respective nominees)
Crime Reduction Partnership	<i>See separate listing for this partnership and its linked groups and forums at end of this schedule.</i>
East Sussex Gypsy and Traveller Forum	Relevant Cabinet Member (Cllr Steve Wallis*) and relevant Shadow Cabinet member (Cllr Colin Belsey*) (or their respective nominees)
East Sussex and Brighton and Hove Gypsy and Traveller Members' Group	Relevant Cabinet Member (Cllr Steve Wallis*) or nominee
East Sussex Health Overview and Scrutiny Committee (N.B. not to be a Cabinet member)	Cllr Alex Hough
East Sussex LGA Waste Management Members' Group	Relevant Cabinet Member (Cllr Steve Wallis) or nominee
East Sussex Strategic Forum (Supporting People)	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
East Sussex Strategic Partnership	Relevant Cabinet Member (Cllr David Tutt) or nominee. Council is represented by the Chief Executive
Eastbourne Amalgamated Charities (Trustees)	(Mr B R Etheridge appointed until 31 August 2010 Cllr Olive Woodall appointed until 31 October 2012)

Eastbourne Association of Voluntary Services	Cllr Andrew Goodwin
Eastbourne and District Enterprise Agency Limited (EDEAL)	Cllr Susan Morris (or nominee)
Eastbourne Housing Aid and Legal Centre	Cllr Mary Pooley (or nominee)
Eastbourne Housing Forum	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Eastbourne Housing Partnership	Relevant Cabinet Member (Cllr Margaret Bannister) and relevant Shadow Cabinet member (Cllr Barbara Goodall*) (or their respective nominees)
Eastbourne Leisure Trust <i>Note, once change of status to Industrial and Provident Society approved, Council no longer appoints a trustee. A member will however continue to attend as an observer.</i>	Cllr Neil Stanley.
Eastbourne Open Bowling Tournament Management Committee	Mrs Irene Sims
Eastbourne Seniors Club (appointment of trustee)	The Mayor or his nominee (nominee is Cllr Carolyn Heaps*)
Eastbourne Sports and Physical Activity Network	Cllr Carolyn Heaps
Eastbourne Strategic Partnership	Relevant Cabinet Member (Cllr David Tutt) or nominee
Eastbourne Youth Forums (Junior and Senior)	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Equality Steering Group	Relevant Cabinet Member or nominee (Cllr Margaret Bannister* is the nominee)
Friends of the Towner Management Committee	Mr Stephen Lloyd
Hampden Park Sports Centre Joint Liaison Committee	Cllr Mike Thompson and Cllr Olive Woodall
Healthy Eastbourne Board	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee

Kingsmere Neighbourhood Partnership (Executive Group)	Sovereign Ward Councillors (Cllrs Michael Bloom, Susan Morris and Margaret Salisbury) and Cllr David Elkin
Local Government Association N.B. Nominated representatives in 2009/10 to include Cllr Susan Morris*	Leader of the Council (with voting rights), plus Deputy Leader and Opposition Leader (or their respective nominees); all of whom should be Cabinet or Shadow Cabinet members.
Local Government Association – East Sussex Branch Local Government Association Coastal Issues Special Interest Group	Leader and Deputy Leader of the Council Relevant Cabinet Member (Cllr Susan Morris*) or nominee
Local Government Association Urban Commission	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee
Local Government Association Rural Commission	Leader of the Council or nominee. (Cllr Olive Woodall is nominee)
Local Government Association Tourism Forum	Relevant Cabinet Member (Cllr Susan Morris*) or nominee
Royal Project (in support of the Royal Hippodrome Theatre) Nominations for appointment as trustees.	Mr Stephen Lloyd and Cllr Nigel Goodyear.
ROOM (nomination to South East Regional Executive Committee)	Cllr Barry Taylor to be nominated in event of election arising
South East England Tourist Board	Relevant Cabinet Member (Cllr Susan Morris*) or nominee
South East Employers	Relevant Cabinet Member (Cllr Troy Tester*) or nominee. (Cllr David Tutt is the named substitute)
South East England Councils	Relevant Cabinet Member (Cllr David Tutt) or nominee
Sussex Area Environment Group	Cllr Steve Wallis* to be nominated in event of vacancy arising.
Sussex County Playing Fields Association	Cllr Alex Hough
Sussex Downs College (Corporation of)	Councillor Marsden appointed for a four year term ending December 2010

South Downs Joint Committee	Cllr Olive Woodall
Town Centre Management Initiative Board	Leader of the Council or nominee (Cllr Margaret Bannister is nominee)
University of Sussex Court	The Mayor and Chief Executive

COMMUNITY ASSOCIATION MANAGEMENT COMMITTEES

Hampden Park Langney Old Town The Trees	Cllr Mary Pooley Mr Stephen Lloyd* Cllr Carolyn Heaps Cllrs Barbara Goodall and Olive Woodall
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COUNCILLOR REPRESENTATION ON THE EASTBOURNE CRIME REDUCTION PARTNERSHIP AND LINKED GROUPS AND FORUMS

Partnership Group	Representation	Councillor(s)
Crime Reduction Partnership Main Board	Portfolio holding Cabinet Member or nominee	Cllr Margaret Bannister
Joint Action Group (JAG)	Leader of the Council, Portfolio holding Cabinet Member, Opposition Leader and Opposition Shadow Cabinet spokesperson or respective nominees.	Cllrs David Tutt, Margaret Bannister, David Elkin and Barry Taylor (or their respective nominees)
Public Place Violent Crime (PPVC) Working Group	Two Councillors, one from each Group	Cllr Barry Taylor and Cllr Margaret Bannister (or their respective nominees)
Anti-Social Behaviour Working Group	Two Councillors, one from each Group	Cllrs Harun Miah and Barry Taylor (or their respective nominees)
Neighbourhood Watch Committee	One Member from either Group	Cllr Nigel Goodyear
Overseas Students Advisory Committee	Two Councillors, one from each Group	Cllrs Susan Morris* and David Elkin

Nightwatch	One Member from either Group	Cllr Margaret Bannister
Neighbourhood Panels	Ward Councillors are invited to attend.	
	For details of the 21 Panels currently established in Eastbourne see http://www.eastbournenp.org/	